



## **CIEE Global Institute – Cape Town**

<b>Course name:</b>	Directed Independent Research
<b>Course number:</b>	INDR 3003 CTSA
<b>Programs offering course:</b>	Arts and Sciences
<b>Language of instruction:</b>	English
<b>U.S. semester credits:</b>	3 credits
<b>Contact hours:</b>	100 hours (plus Faculty Adviser Meetings 10 hours)
<b>Term:</b>	Fall 2019

### **Course Description**

Directed Independent Research is for qualified students who have demonstrated academic rigor and curiosity towards a particular research topic. Independent research topics will be approved by CIEE Resident Director and home institution and must reflect a topic that is relevant to Cape Town or South Africa. To be accepted into this course, students must submit a structured proposal with topic of exploration, significance of research topic as it relates to Cape Town/ South Africa, methodology, a literature review, and a schedule of research milestones. Upon research completion, students will present their findings to a panel of academics.

### **Learning Objectives**

At the end of the seminar the student will be able to:

- Conduct ethical research
- Analyze primary and secondary source materials
- Extrapolate relevant content
- Make contributions to current research
- Exchange ideas with professionals in prospective fields
- Develop a scholarly research paper with a defensible argument, supported by evidence and accurate citations.
- Suggest additional research to be conducted in prospective fields

### **Course Prerequisites**

None

### **Methods of Instruction**

Students will meet with faculty advisors for a total of 15 hours (weekly for 60-90 minutes or bi-weekly for 3 hour sessions). This will ensure academic integrity and direction throughout the



research process. Additionally students will conduct approximately 100 independent research hours. Students may choose to do field research through service learning.

### **Assessment and Final Grade**

1.	Journal:	10%
2.	Advisor Meetings	20%
3.	Clean Draft of Final Outline	10%
4.	Clean Draft of Final Paper	10%
5.	Final Presentation	20%
6.	Final Paper	30%
	TOTAL:	100%

### **Course Requirements**

#### **Journal**

You are required to keep a journal throughout the course of the semester in which you make substantive entries about your weekly progress. You will be expected to submit the journal twice during the semester (at the end of week 2 and at the end of week 6).

#### **Advisor Meetings**

During the meetings, students receive feedback and advisement on their projects. Students will collaborate with faculty to schedule appropriate meeting times. To structure projects a research schedule with project milestones will be outlined at the first meeting.

#### **Clean Draft of Final Outline**

In Week 7 you will submit a draft of your outline for your final paper. This draft will be no less than 3 and no more than 5 pages long and will provide breakdown of each section of your paper, including a brief description of each section. You will also include your final research question and your main findings in this outline.

#### **Clean Draft of Final Paper**

In Week 9 you will submit a clean draft of your final paper. Incorporating the feedback received from your final outline, this paper will essentially be a first draft of your final paper and as such it will include an introduction which lays out your research question and how you arrived at it, a



literature review, a methodology section, a discussion on your findings and a conclusion which includes suggestions for future research.

### **Final Presentation**

In Week 11 you will present your research to a panel of academics. Your presentation will be no more than 20 minutes long of which at least 5 minutes must be left for questions. The presentation will follow the same format as your final paper (thus it will contain a section an introduction, a literature review, a methodology section, a discussion on your findings and a conclusion which includes suggestions for future research).

### **Final Paper**

Students will conclude the term with a research paper of between 3000 – 6000 words long and which includes the following sections: an introduction, a literature review, a methodology section, a discussion on your findings and a conclusion that includes suggestions for future research. You will be graded on the quality of your writing, your ability to think analytically and the degree to which you have incorporating the feedback received from the clean draft of your final paper.

### **Attendance Policy**

Regular class attendance is required throughout the program, and all unexcused absences will result in a lower participation grade for any affected CIEE course. Due to the intensive schedules for Open Campus and Short Term programs, unexcused absences that constitute more than 10% of the total course will result in a written warning.

Students who transfer from one CIEE class to another during the add/drop period will not be considered absent from the first session(s) of their new class, provided they were marked present for the first session(s) of their original class. Otherwise, the absence(s) from the original class carry over to the new class and count against the grade in that class.

For CIEE classes, excessively tardy (over 15 minutes late) students must be marked absent. Attendance policies also apply to any required co-curricular class excursion or event, as well as to Internship, Service Learning, or required field placement. Students who miss class for personal travel, including unforeseen delays that arise as a result of personal travel, will be marked as absent and unexcused. No make-up or re-sit opportunity will be provided.



Attendance policies also apply to any required class excursion, with the exception that some class excursions cannot accommodate any tardiness, and students risk being marked as absent if they fail to be present at the appointed time.

Unexcused absences will lead to the following penalties:

<i>Percentage of Total Course Hours Missed</i>	<i>Minimum Penalty</i>
Up to 10%	Participation graded as per class requirements
10 – 20%	Participation graded as per class requirements; <b>written warning</b>
More than 20%	Automatic <b>course failure</b> , and possible expulsion

### Weekly Schedule

**Week 1** Do online CITI (Collaborative Institutional Training Initiative)  
Advisor meeting #1

**Week 2** Research Proposal and Annotated Bibliography  
Advisor meeting #2  
**Assignment Due: Journal**

**Week 3** Research Milestones and Field Notes  
Advisor meeting #3

**Week 4** Methodology and Literature  
Advisor meeting #4



<b>Week 5</b>	Findings Advisor meeting #5
<b>Week 6</b>	Findings Advisor meeting #6 <b>Assignment Due:</b> Journal
<b>Week 7</b>	Clean Draft of Final Outline
<b>Week 8</b>	<b>Break</b>
<b>Week 9</b>	Clean Draft of Final Paper Advisor meeting #7
<b>Week 10</b>	Final Corrections and Presentation Preparation Advisor meeting #8
<b>Week 11</b>	Final Presentation Advisor meeting #9
<b>Week 12</b>	Final Paper Advisor meeting #10

### **Readings**

Materials will be determined in conversation between student and faculty member. During the first week, the student will propose an initial list of materials to investigate; faculty mentor will amend and approve. Readings will further develop throughout the term.