

CIEE Dakar, Senegal

Course name:	Internship
Course number:	INSH 3003 SGSM
Programs offering course:	Dakar Language and Culture
Language of instruction:	French
U.S. Semester Credits:	3
Contact hours:	45
Term:	Fall 2017
Course meeting times:	Tuesdays 16h-17h15 PM
Course meeting place:	Jàmm
Professor:	Ndeye Gamo Tounkara
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Office hours:	Tuesdays 3:00-4:00 PM

Course Description

The internship and community service program offers students practical experiences with local, regional and international organizations represented in Senegal, so that students can acquire more expertise in the professional world and in matters related to the economy, politics and societies of the region. In addition to their work with the welcoming organizations, readings and various in-class activities will help students to increase their knowledge on different topics relevant to work in West Africa, and to non-governmental organizations in particular.

Learning Objectives

This seminar seeks to help students get a better understanding of the realities of work in sub-Saharan Africa and to appreciate the organizations in which they will be interning. The course encourages students to critically analyze the mission of their organization, its culture and its ability to reach organizational goals. The course acts as a forum to exchange and discuss the reality of the work place in Senegal and West Africa.

Methods of Instruction

This course is meant to be interactive, and students are required to actively engage in the discussions and debates relating to the different themes we will cover, by using information from both the lectures and personal experiences in professional settings. A fieldtrip in a firm is planned as well as two guest speakers.

Course Prerequisites

This seminar will be the theoretical side of the internship. Accordingly, students will need a good level of French in order to be able to participate actively in the organization and in class. The minimum recommended level is Intermediary 2. The language test will be given on site at the beginning of the semester.

Assessment and Final Grade

- 20% - attendance and class participation, contribution to debates as the course is discussion based.
- 20% - internship evaluation by the supervisor twice every month.
- 15% - journal
- 15% - photos, at least 4 during the semester
- 20% - final internship report
- 10% - oral presentation of the final report

Course Requirements

- ✓ At least 8 hours of internship per week in the organization
- ✓ Regular attendance of the internship class
- ✓ Submission of a weekly journal that indicates the number of hours completed during week, the tasks performed and other lessons learned
- ✓ Submission of pictures relevant to the internships
- ✓ Oral presentation introducing the organization to the class at the beginning of the semester
- ✓ Submission of a final report on the internship
- ✓ Oral presentation of the final report

Explanation of written assignments

- ✓ The journal is meant to be a space for students to write down certain important aspects of the organization where they work. These aspects can relate to the mission of the organization, its different projects and programs, its goals, its organizational culture etc. The journal also related to the weekly activity of the intern. It will be very useful for the final report and **will be sent every Monday via email.**
- ✓ The final internship report is a written work of 10 to 12 pages. It must be presented as a case study. Students are encouraged to examine a certain trending question within the organization or an issue it is facing, and then discuss the potential solutions. **The evaluation criteria for the report will be based on text coherence, pertinence of the arguments, and clarity of the document.**
- ✓ This report will be shared with the organization.

Attendance and Class Participation

Student attendance is mandatory unless there is a valid excuse. Every absence will need to be promptly justified (note from the doctor, for example). Every unjustified absence will result in a 5% deduction from the 20% of the participation grade.

Weekly Schedule

Date	THEMES
Week 1	Introduction Recensement des besoins
Week 2	Brève Présentation des organisations (A rendre-une page (maximum 2 pages sur la présentation)
Week 3	La problématique de l'emploi au Sénégal et dans la sous-région
Week 4	Visites Rurales
Week 5	Culture et Organisation
Week 6	Réflexion sur l'organisation du travail dans le monde rural
Week 7	Le droit au travail au Sénégal (Guest speaker)
Week 8	Organisations non gouvernementales et Développement
Week 9	Les changements climatiques L'exode Rural, et leurs conséquences sur le monde du travail au Sénégal-Secteur Informel
Week 10	Spring Break
Week 11	L'Entreprenariat Féminin (Guest Speaker) Topic of Internship Report due Visite de Terrain
Week 12	La condition domestique Le travail des enfants
Week 13	La microfinance au Sénégal Visite de Terrain Outline of internship report due
Week 14	Présentations des rapports de Stage
Week 15	Présentations des rapports de Stage
Week 16th	Rapport de Stage à rendre

Reading

Every week, readings will be sent one week in advance via email

NB: This syllabus is subject to change under instructor's discretion