



## CIEE Palma de Mallorca, Spain

**Course name:** Beginning Spanish Language  
**Course number:** SPAN 1001 PABT  
**Programs offering course:** Business and Tourism  
**Language of instruction:** Spanish  
**U.S. Semester Credits:** 3  
**Contact Hours:** 45  
**Term:** Spring 2019

### Course Description

This course has the goal of the acquisition of vocabulary and grammar adequate to beginning level of Spanish, as well as deal with topics related to the culture and customs of Spain. Students develop strategies to understand and write texts, skills needed for oral communication, and comprehension of all types of conversations (formal and informal) at the beginning level. Students practice oral communication by means of class exercises and conversations.

### Learning Objectives

The course contents include:

Unit	Communicative functions	Grammar contents	Vocabulary	Cultural contents and readings:
1	<ul style="list-style-type: none"> <li>- Introducing yourself.</li> <li>- Give an opinion.</li> </ul>	<ul style="list-style-type: none"> <li>- Present indicative: Regular and irregular verbs.</li> </ul>	<ul style="list-style-type: none"> <li>- Leisure and free time.</li> <li>- TV and radio.</li> </ul>	<ul style="list-style-type: none"> <li>- Young people habits in Spain.</li> <li>- Mass media.</li> </ul>
2	<ul style="list-style-type: none"> <li>- Identifying and describing people, objects and places.</li> <li>- Localizing people, objects and places.</li> <li>- His and goodbyes.</li> <li>- Talking to the phone.</li> </ul>	<ul style="list-style-type: none"> <li>- Ser Vs. Estar.</li> <li>- Verbs of movement (ir/venir, irse/llegar).</li> </ul>	<ul style="list-style-type: none"> <li>- Spain's food.</li> <li>- Lexicon of social relationships</li> </ul>	<ul style="list-style-type: none"> <li>- Spain's gastronomy.</li> <li>- Bars in Spain.</li> <li>- Related gestures in Bars.</li> <li>- Going "de tapas".</li> <li>- Non verbal Communications: Gestures related with greetings.</li> </ul>
3	<ul style="list-style-type: none"> <li>- Telling deeds in the past.</li> </ul>	<ul style="list-style-type: none"> <li>- Simple Past (regular verbs).</li> <li>- Time markers.</li> </ul>	<ul style="list-style-type: none"> <li>- Clothes.</li> <li>- Travel.</li> <li>- Vacations.</li> <li>- Numbers.</li> </ul>	<ul style="list-style-type: none"> <li>- Immigration to Spain.</li> <li>- Tourism in Mallorca.</li> </ul>

4	<ul style="list-style-type: none"> <li>- Telling and describing deeds in the past.</li> <li>- Describing experiences and anecdotes in the past.</li> </ul>	<ul style="list-style-type: none"> <li>- Present perfect. Uses in Spain and Hispano-America.</li> <li>- Time markers.</li> <li>- Direct object pronouns.</li> <li>- Indefinite adjectives.</li> </ul>	<ul style="list-style-type: none"> <li>- Clothes and malls.</li> <li>- Spain's customs.</li> </ul>	<ul style="list-style-type: none"> <li>- Spanish literature</li> </ul>
5	<ul style="list-style-type: none"> <li>- Talking about historical facts. Biographies.</li> <li>- Asking and giving information.</li> </ul>	<ul style="list-style-type: none"> <li>- Simple past (irregular verbs).</li> <li>- Comparing Present perfect / simple past.</li> </ul>	<ul style="list-style-type: none"> <li>- Historical deeds.</li> <li>- Professions.</li> </ul>	<ul style="list-style-type: none"> <li>- Professional world.</li> <li>- Non verbal language. The most peculiar gestures of Spanish people.</li> </ul>
6	<ul style="list-style-type: none"> <li>- Showing disappointment.</li> <li>- Showing surprise or enthusiasm.</li> <li>- Showing obligation.</li> </ul>	<ul style="list-style-type: none"> <li>- Adjectives: Good, bad, first, third, big (disappearing of the o).</li> <li>- Comparatives.</li> <li>- Superlatives.</li> </ul>	<ul style="list-style-type: none"> <li>- Celebrating a wedding.</li> <li>- Parts of the body.</li> </ul>	<ul style="list-style-type: none"> <li>- The Wedding ceremony in Spain.</li> <li>- Different customs according to the culture.</li> </ul>
7-8	<ul style="list-style-type: none"> <li>- Describing customs in the past.</li> <li>- Describing people, animals and objects in the past.</li> </ul>	<ul style="list-style-type: none"> <li>- Imperfect tense.</li> <li>- Comparison present/simple past.</li> <li>- Before / now.</li> <li>- Soler + infinitive.</li> <li>- Comparing verbs in the past.</li> </ul>	<ul style="list-style-type: none"> <li>- Lexicon of the house.</li> <li>- Parts of the house.</li> <li>- The school.</li> </ul>	<ul style="list-style-type: none"> <li>- House chores in contemporary Spain.</li> <li>- Spain's school in the 20th Century.</li> </ul>
9-10	<ul style="list-style-type: none"> <li>- Describing circumstances of past deeds.</li> <li>- Making forecasts.</li> <li>- Talking about future actions.</li> </ul>	<ul style="list-style-type: none"> <li>- Prepositions.</li> <li>- Estar (imperfect) + gerund.</li> <li>- Future.</li> <li>- Time expressions in the future.</li> </ul>	<ul style="list-style-type: none"> <li>- News and the Press.</li> <li>- The city.</li> </ul>	<ul style="list-style-type: none"> <li>- Current News.</li> <li>- Set phrases.</li> </ul>
11	<ul style="list-style-type: none"> <li>- Give order or instructions.</li> </ul>	<ul style="list-style-type: none"> <li>- Affirmative and negative imperative.</li> </ul>	<ul style="list-style-type: none"> <li>- Domestic chores.</li> <li>- Family life: rules for a life together</li> </ul>	<ul style="list-style-type: none"> <li>- Social equality in Spain.</li> </ul>



	- Expressing desires or requests.	- The present subjunctive.		
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### Course Prerequisites

One semester of college-level Spanish, or no previous experience with Spanish. Or placing in the beginning level at the CIEE Palma de Mallorca placement test.

### Methods of Instruction

Work by tasks and group collaboration is privileged. **The active participation of students** is required given the communicative approach of this course. **Classes are in Spanish**, and speaking English in the class takes points off the final grade.

Each topic of the book is divided into:

1. **Listening comprehension:** students develop the comprehension of everyday speech taking place at the workplace, at school, on leisure time, etc.
2. **Reading comprehension:** students develop the comprehension of texts written in an everyday language.
3. **Spoken interaction:** students learn how to manage spontaneously in a conversation dealing with everyday topics of individual interest or related to everyday life (such as family, hobbies, work, travel and current events).
4. **Spoken expression:** students will learn how to connect phrases in a simple manner in order to describe experiences, briefly explain and justify their own opinion and projects.
5. **Written expression:** students will learn how to write simple and well-connected texts on topics of individual interest.

The practical part is essential, and it is performed by means of conversations, discussions and cultural visits.

Class work is structured as follows:

- Explanation of grammar and different exercises related both with lexicon and with grammar explanations.
- Readings on Spain's themes and customs together with exercises fostering their comprehension; Reading on Spain's news.
- Practice of oral expression both at the formal and informal level;
- Specific practices of oral comprehension through the ancillary material available, such as songs, dialogues or videos.



- **In order to support learning, the professor will assign tasks to be carried out and in the classroom.**

### **Assessment and Final Grade**

The system and evaluation process includes partial exams (multiple choice) and one final exam. Moreover, during this course, a permanent evaluation is carried out, by means of class activities together with homework tasks that affect the final grade.

The course is evaluated as follows:

Final exam and oral exam	20%
Midterms	20%
Field visits and activities	10%
Homework and class participation	15%
Dialogue Journal	10%
Vocabulary of the class and language partner	15%
Practice Vocabulary with videos	10%

In the exams, the following items will be subject to evaluation:

- Reading comprehension
- Listening comprehension
- Grammar and vocabulary
- Composition
- Oral practice

### **Course Requirements**

#### **Midterms, Final Exam, Oral Exam (40%)**

The class evaluated the concepts explained in the classroom through two midterms, one final exam, and one oral exam. Exams include the following areas: reading and listening comprehension; correct use of grammar and vocabulary; written expression; and oral expression.

#### **Field visits and activities (10%)**

In this course, there are three field activities related with language learning outside the classroom. In these visits, we put into practice the contents studied in the classroom. Visits are mandatory. The professors introduces the content of the field visit to students in class with some activities. After the visit, students have homework that they need to turn in at the next class meeting (homework turned in after the deadline will not be accepted). Visits include:

- Castillo de Bellver (Gothic Castle of Palma)
- Photomathon in downtown historic Palma
- Visit to Miró Museum

#### **Homework and class participation (15%)**



The active participation of students is required given the communicative approach of this course. This class privileges work by tasks and group collaboration.

### **Dialogue Journal (10%)**

This project requires students to purchase a small notebook and write every day (like in a diary) about their experience in Mallorca. Generally, topics are free in order to think about Spanish language, culture, etc. At times, the group selects the topic. The professor will collect these journals once a week and will not check the grammar, unless some words or structure is incomprehensible. The professor will write a commentary so that students can reflect about it for the next journal.

### **Vocabulary of the class and Language partner (15%)**

Each student needs to have a language partner with whom they meet periodically to chat about topics assigned by the professor. After each topic presented in class, a notebook with vocabulary related to the material dealt with in the classroom is handed out. These words will be new to students, and they will learn them in the classroom, with the language partner, during the visits, and day to day.

### **Practice Vocabulary with videos (10%)**

Each student will practice the new vocabulary learned in class by recording videos as homework, in which they will deal with topics such as: introducing themselves, parts of the house, members of their family, routines and leisure activities.

## **CIEE Academic Policies**

### **Papers and assignments submission. Exams Dates**

According to CIEE Palma de Mallorca academic norms, all assignments, paper, readings, etc., must be turned in on the due date. If a student fails to submit the work on time:

If any student submits the assignment one day late, the grade will be lowered by -10% points.

If it is 2 days late, the grade will be lowered by -20% points.

If it is 3 or more days late, it will imply a grade of zero in the assignment.

It is the student's responsibility to check with the professor any work submitted by email (unless the student receives a message confirming the assignment's delivery, we will assume the assignment was never sent and/or received).

No exam can be administered other than the ones scheduled in the syllabus. There are no make-up tests.

### **Course Attendance**



Regular class attendance is required throughout the program. Students must notify (via e-mail with a copy to the Resident Director) their instructor beforehand if they will miss class for any reason. Students are responsible for any materials covered in class during their absence. Students who miss class for medical reasons must inform the professor and the RD, and provide appropriate documentation.

For CIEE courses, excessively tardy (over 15 minutes late) students will be marked absent (student will be reminded of the policy). Attendance policies also apply to any required co-curricular class excursion or events, etc. Students who miss class for personal travel will be marked as absent and unexcused.

An absence in a CIEE course will only be considered excused if:

A doctor's note is provided explaining there is a reason to miss the class (not only saying the student was at the doctor during class time).

A CIEE staff member verifies that the student was too ill to attend class.

Evidence is provided of a family emergency.

Persistent absenteeism (students exceeding 10% of the total course hours missed, or violations of the attendance policy in more than one class) may lead to a written warning from the RD, notification to the home school, and/or dismissal from the program in addition to reductions in class grade(s).

Since each CIEE course is 45 hours, 10% of the total course hours are 4.5 hours. Depending on the hours of the WEEKs of each class, missing 1 day of class implies 1.5 or 2 hours of class.

Students who miss more than 4.5 hours of class without justification will see their final grade reduced by -5%. For instance, students achieving a grade of 89.00 out of 100 points, and missing more than 4.5 hours of class will see their final grade reduced from 89.00 (B+) to 84.00 (B).

Students with unexcused absences exceeding 20% (9 hours) of the total course hours will fail the course. Written warnings and home school notifications will happen well before the absenteeism causes the student to fail the course so that the student has an opportunity for corrective actions.

### Plagiarism

Cheating and plagiarism in any course assignment may result in failing the course or being expelled from the program. Students are expected to adhere to the US American and norms.

Important principles:

Final examinations, quizzes and other tests must be completed without assistance from other person, without looking at or otherwise consulting the work of another person, and without access to notes, books, or other pertinent information (unless the professor has explicitly announced that a particular test is to be taken on an "open book" basis).

The same written paper may not be submitted in more than one course.



Any use of the work of another person must be documented in any written papers, oral presentations, or other assignments carried out in connection with the course.

#### Add/Drop & Withdrawal deadlines

The add/drop period last for 1 week and a half after the start of the courses. After the end of the add/drop period, the student's registration is considered final, and no course(s) may be changed or deleted from the student's CIEE Academic Record.

Withdrawal from a course

Withdrawal deadline is **April 3**. Students are required to register in 5 courses during their studies at CIEE Palma de Mallorca. Each CIEE course is worth 3 credits (45 contact hours) and each Universitat de les Illes Balears course is worth 4 credits (60 contact hours). If exceptional circumstances warrant, the student may request permission from the Resident Director to withdraw from a course. However, a student participating in a semester program is not allowed to drop below a total of 12 US semester credits.



## Weekly schedule

	ASSESSMENT PROJECTS	DATES	VALUE
1	Midterms and final exam (3)		30%
2	Oral exam (1)		10%
3	Photo videos (2)		10%
4	Dialogue journal (4)		10%
5	Vocabulary and language partner (3)		15%
6	Field trips - (3)		10%
7	Homework and participation	During the course	15%

SCHEDULE (Day by day)	CONTENTS	HOMEWORK
	<ul style="list-style-type: none"> <li>- Presentation / Program</li> <li>- Getting to know each other in Spanish</li> <li>- S.O.S.</li> <li>- Star of five points</li> </ul>	- Introduce yourself with a mini-video
	<ul style="list-style-type: none"> <li>- Daily routine</li> <li>- Present: regular and irregular</li> <li>- Time expressions</li> </ul>	<ul style="list-style-type: none"> <li>- Page 5: # 2,3</li> <li>- Page 6: # 4 a, b</li> <li>- Dialogue journal</li> </ul>
	<ul style="list-style-type: none"> <li>- <b>Field trip 1:</b> Bellver Castle</li> <li>- Plaza de España (Meeting Point)</li> </ul>	- Field trip photocopies
	<p><b>UNIT 1: Ser or estar, that's the question</b></p> <ul style="list-style-type: none"> <li>- Ser vs. Estar</li> <li>- Identifying and describing people, objects and places</li> <li>- Verbs of movement (ir/venir, irse/llegar)</li> </ul>	<ul style="list-style-type: none"> <li>- Page 8: # 8</li> <li>- Page 9: # 9, 10</li> </ul>
	<ul style="list-style-type: none"> <li>- Localizing people, objects and places</li> <li>- Sociocultural questions</li> </ul>	- Page 10: # 11

	<b>UNIT 2: You must do many things</b> - Pleasures and preferences - Verbal periphrases - Gerund - In the dinner table	- Page 11: # 2, 3 - Page 12: # 4, 5
	- <b>Field trip 2:</b> Photomathon - Plaza de España (Meeting point)	- Field trip photocopies
	- Ordering food in a restaurant - Tapas & pinchos	- Page 13: # 7 - Page 15: # 10
	<b>UNIT 3: What about your life?</b> - Present indicative: irregular - Perfect tense - Aquí, ahí, allí - Frequency expressions	- Page 16: # 1 - Page 17: # 2, 3
	- Reflexive pronouns - Talking to the phone - Review units 1, 2, 3 - <b>Dialogue journal</b>	- Page 18: # 4 - Page 18: # 5, 6
	- <b>MIDTERM 1:</b> units 1, 2, 3	- Photocopies
	<b>UNIT 4: Travelling</b> - Past tense - Possessive pronouns - Numbers - <b>Video-photo</b>	- Page 23: # 3 - Page 24: # 4, 5, 6
	- Spanish food - Menu in a restaurant	- Page 25: # 7, 8
	- Biography: Shakira - Travelling - <b>Language partner activity</b>	- Page 26: # 9, 10, 11
	<b>UNIT 5: A little of our history</b> - Past tense: irregulars - Weight measurements	- Page 28: # 2 - Page 30: # 3 a, b - Page 31: # 4, 5

	- Indefinite pronouns	
	- Buying in the market	- Page 32: # 6 a, b, c, d - Page 34: # 8 a, b, c
	<b>UNIT 6: What a good times</b> - Imperfect tense - Health and sickness - Before and now - <b>Dialogue journal</b>	- Page 36: # 1, 2 - Page 38: # 3 a, b - Page 40: # 6, 8
	- Review units 4, 5, 6 - <b>Video-photo</b>	- Study the midterm
	- <b>Field trip 3:</b> Miró Museum - Plaza España - Meeting point	- Field trip photocopies
	- <b>MIDTERM 2:</b> units 4, 5, 6	- Photocopies
	<b>UNIT 7: If you tell me “come”</b> - Imperative - Mass media and advertising - <b>Dialogue journal</b>	- Page 43: # 3 - Page 44: # 4, 5, 6
	- In the Hotel - Giving advice	- Page 46: # 9 - Page 47: # 10 a, b, c
	<b>UNIT 8: Travel notebook</b> - Conjunctions: time, cause, relative - <b>Language partner</b>	- Page 48: # 1, 2 - Page 50: # 4, 5, 6
	- Spanish customs	- Page 51: # 7, 8, 9
	<b>UNIT 9: We say goodbye, but we will keep in touch</b> - Future tense - Prepositions	- Page 54: # 1, 2, 3 - Page 56: # 5, 6
	- Resume, presentation letter	- Page 60, 61: # 1 a, b, c
	- <b>Oral exam</b>	- Page 70: # 1, 2, 3 - Page 71: # 4



	<ul style="list-style-type: none"><li>- Review units 7, 8, 9</li><li>- <b>Language partner</b></li></ul>	<ul style="list-style-type: none"><li>- Study the final exam</li></ul>
	<ul style="list-style-type: none"><li>- <b>Final exam</b></li><li>- <b>Dialogue journal</b></li></ul>	<ul style="list-style-type: none"><li>- END OF COURSE</li></ul>

### **Readings**

This course focuses on the methodology of Spanish as a foreign language of *Avance A2*, ED: SGEL, 2009 (student textbook).

In order to widen the subject and as support for the lectures, the professor, when needed, will use additional material. The professor distributes the materials to students by means of photocopies or small booklets.